

## MACROS FOR ROUTINE CHORES

<code>\s</code>	<code>{s}fs{?}~</code>
<code>\r</code>	<code>{s}fr{m}{?}~</code>
<code>\e</code>	<code>{m}e{?}~</code>
<code>\f</code>	<code>{m}f{?}~{?}~</code>
<code>\p</code>	<code>{s}pssr{?}~ml{?}~r{?}~qqagq</code>
<code>\d</code>	<code>{s}psml{?}~r{?}~qqagq</code>
<code>\w</code>	<code>{m}ws{?}~</code>
<code>\c</code>	<code>{m}c{?}~{?}~</code>
<code>\l</code>	<code>—u—s{?}—q~</code>
<code>\b</code>	<code>—b{?}~</code>
<code>\i</code>	<code>—i{?}~</code>
<code>block</code>	<code>{m}fecjeq</code>
<code>even</code>	<code>{m}fecjlq</code>
<code>\j</code>	<code>{home}{m}ja</code>
<code>keypad</code>	<code>{?}~{down}{branch AB41}~</code>
<code>name</code>	<code>{m}rnlr{?}~</code>
<code>get</code>	<code>{GetA1}</code>
<code>Enter</code>	<code>{goto}AD75~</code> <code>{For counter,1,7,1,ab50}~</code>  <code>{?}~{down}</code>



SAVE A FILE

RETRIEVE A FILE

ERASE A RANGE

FORMAT A RANGE

PRINT A SHEET

DOCUMENT PRINTING

WIDTH OF COLUMN SET

COPY A RANGE

UNDERLINE REG. TEXT & SPACES

BOLD FACE

ITALICS

FLUSH LEFT & RIGHT

FLUSH LEFT, RAGGED RIGHT

JUSTIFY

USE NUMERIC KEYPAD IN COLUMN

NAME RANGE LABEL, RIGHT

NUMERIC KEYPAD TO ENTER NUMBER  
IN SPECIFIED NUMBER OF ROWS  
MUST PROVIDE NAMED RANGE "COUNT"  
2ND NUMBER COUNTS ROWS

LEAVE THIS ROW FREE  
LEAVE THIS ROW FREE

Hold down "Alt" key	Type "n"
Hold down "Alt" key	Type "s"
Hold down "Alt" key	Type "r"
Hold down "Alt" key	Type "e"
Hold down "Alt" key	Type "f"
Hold down "Alt" key	Type "p"
Hold down "Alt" key	Type "d"
Hold down "Alt" key	Type "w"
Hold down "Alt" key	Type "c"
Hold down "Alt" key	Type "u"
Hold down "Alt" key	Type "b"
Hold down "Alt" key	Type "i"
Press F7 key (User)	Type "block"
Press F7 key (User)	Type "left"
Hold down "Alt" key	Type "j"
Press F7 key (User)	Type "keypad"
Press F7 key (User)	Type "name"

RS

ENTER"